



Sam C. Steele, CFC

Monroe County Tax Collector

1200 Truman Ave., Ste. 101, Key West, FL 33040

(305) 295-5058

Owner- Agent Agreement

I, _____ (Name of Property Owner), hereby authorize _____ (Name of Agent, Representative, or Management Company) to act as my representative to rent, lease, let, or grant a license to others to use my described property (properties) located at _____ (use additional paper if necessary). My agent has confirmed he/she is registered with both Monroe County Tax Collector and the State of Florida to charge, collect, and remit tourist tax and sales tax levied under Chapters 125 and 212, F.S., to the Monroe County Tax Collector and the Department of Revenue respectively. I acknowledge that, by renting, leasing, letting, or offering a license to others to use any transient accommodations, as defined in subsection (2) of Rule 12A-1.061, F.A.C., I am exercising a taxable privilege under Chapters 125 and 212, F.S., and as such acknowledge that I am ultimately liable for any tourist tax and sales tax due on such rentals, leases, lets, or licenses to use. I fully understand that should the County and or State be unable to collect any taxes, penalties, and interest due from the rental, lease, let, or license to use my property; a warrant for such uncollected amount will be issued and will become a lien against my property until satisfied.

Owner signature: _____ Date: _____

Agent signature: _____ Date: _____

Agent's printed name: _____

Agent's address: _____

Agent's phone number: _____ Agent's e mail address: _____

Agent's tourist tax account number: _____

Agent's sales tax account number : _____

Terms:

I warrant the truthfulness of the information provided in this application.

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance