

1200 Truman Avenue  
Key West, FL 33040

3101 Overseas Highway  
Marathon, FL 33050

88800 Overseas Highway  
Plantation Key, FL 33070



**Danise D Henriquez**  
Monroe County Tax Collector

[www.monroetaxcollector.com](http://www.monroetaxcollector.com)

305-295-5000

Driver's License Offices:

101487 Overseas Highway  
Key Largo, FL 33037

3384 Overseas Highway  
Marathon, FL 33050

3439 S Roosevelt Blvd  
Key West FL, 33040

### 2018 Installment Payment Plan Application

#### NOTICE AND APPLICATION FOR ALTERNATIVE PAYMENT OF 2018 PROPERTY TAXES

**PLEASE READ THE INSTRUCTIONS AND INSTALLMENT SCHEDULE CAREFULLY BEFORE SIGNING THE APPLICATION.** Section 197.222, Florida Statutes, allows an alternative plan for payment of property taxes. A taxpayer who elects to pay taxes by the installment method will make payments based upon an estimated tax equal to the actual taxes levied on the property in the preceding year.

PAYMENT SCHEDULE	
First Installment Payment	One quarter of the total estimated taxes discounted 6%. Payment is due by June 30, 2018. A taxpayer must make the first installment payment to participate in this plan.
Second Installment Payment	One quarter of the total estimated taxes discounted 4 1/2%. Payment is due by September 30, 2018. No discount is allowed after September 30, 2018.
Third Installment Payment	One quarter of the total estimated taxes, and one-half of any adjustment based on actual tax liability, with a 3% discount. Payment is due by December 31, 2018. No discount is allowed after December 31, 2018.
Fourth Installment Payment	One quarter of the total estimated taxes plus one-half of any adjustment based on actual tax liability with no discount. Payment is due by March 31, 2019. Interest will apply after March 31, 2019.

PLEASE COMPLETE THE BOTTOM PORTION AND RETURN TO THE TAX COLLECTOR'S OFFICE BEFORE MAY 1, 2018. IF SUBMITTING WITH AN ELECTRONIC SIGNATURE PLEASE EMAIL YOUR APPLICATION TO [MAIL@MONROETAXCOLLECTOR.COM](mailto:MAIL@MONROETAXCOLLECTOR.COM) OR FAX TO 305-295-5020.

#### APPLICATION TO PARTICIPATE IN THE INSTALLMENT PAYMENT PLAN

To pay 2018 property taxes by installment, please sign, date, complete property identification number, and return this application to your county tax collector by April 30, 2018. The tax collector will mail your first notice of payment due, with instructions. If you have not received your first notice by June 15, 2018, contact your tax collector's office.

COMPLETED BY TAXPAYER

PLEASE PRINT

Name	Property ID	
Mailing address	Legal description As it appears on 2017 Tax Notice Receipt	
Signature	Date	Phone

Florida Law requires that your estimated taxes must be more than \$100 for each tax notice to participate in the Installment Payment Plan. If your estimated taxes for 2017 are \$100 or less, you do not qualify for this plan.

If you choose to participate, you must make the first installment payment by June 30. Once you have paid the first payment on time, you are required to continue for the tax year. If you elect to discontinue participation, you will not receive the discounts provided by law. Installment payments that become delinquent must be paid with the next installment payment. Discounts are not allowed on delinquent payments.

#### Terms:

I warrant the truthfulness of the information provided in this application.

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms of Acceptance.